

# Supervision Contract

This contract is to establish a supervisor-supervisee relationship between Gregg Stoller MSW, BCBA and \_\_\_\_\_.

The supervisee's primary focus will be on learning new behavior analytic skills related to the BACB fourth edition task list.

Appropriate experience activities include:

1. Conducting assessment activities related to the need for behavioral interventions,
2. Designing, implementing, and monitoring behavior analysis programs for clients,
3. Overseeing the implementation of behavior analysis programs by others,
4. Other activities normally performed by a behavior analyst that are directly related to behavior analysis, such as attending planning meetings regarding the behavior analysis program, researching the literature related to the program, talking to individuals about the program; plus any additional activities related to oversight of behavioral programming such as behavior analyst supervision issues, or evaluation of behavior analysts' performance. The supervisor will determine if activities qualify.

Examples of activities that are will not count as experience activities include: attending meetings with little or no behavior analytic content, providing interventions that are not based in behavior analysis, doing non-behavior analytic administrative activities, or any other activities that are not directly related to behavior analysis.

Clients may be any persons for whom behavior analysis services are appropriate. However, the applicant may not be related to the client or the client's primary caretaker. Applicants must work with multiple clients during the experience period.

## **Supervisor's responsibilities**

The supervisor must observe the applicant engaging in behavior analytic activities in the natural environment. This observation may be conducted via web-cameras, videotape, videoconferencing, or similar means in lieu of the supervisor being physically present. Supervision may be conducted in small groups of 10 or fewer participants for no

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more than half of the total supervised hours in each supervisory period. The remainder of the total supervision hours in each supervisory period must consist of direct 1:1 contact. Supervision hours may be counted toward the total number of experience hours required.

Supervisors are responsible for providing documentation for each supervisory period on a feedback form provided by the BACB. The supervisor will review the completed feedback forms with the applicant and provide a copy for the applicant each supervisory period. In the case of online supervision, this form will be emailed to the client at the conclusion of each supervisory session. The supervisor and the applicant are responsible for retaining their copies of the forms. In addition, the supervisor will be required to verify the applicant's supervision on the Experience Verification Form that is provided within the application for examination.

### **Supervisee's Responsibilities**

If not seen locally, the supervisee is responsible for having video taken of them implementing behavioral services. These videos will be sent to the supervisor via encrypted email or via the regular mail in the form of a DVD or USB drive. On average, supervisees are responsible for making 1.5 – 2 hours of video each month.

Supervisees are responsible for bringing appropriate questions and concerns to supervision. During the work week, supervisees are encouraged to email particular questions to the supervisor. These questions will then be reviewed during supervision.

### **Permission From the Supervisee's On-site Manager or Employer**

When indicated, the supervisee must obtain written permission from their on-site employer or manager in order to engage in this supervision contract.

### **Payment**

The supervisee will be responsible for paying for the supervision services prior to the beginning of each supervisory session. The payment shall be \_\_\_\_\_ for individual sessions and \_\_\_\_\_ for group sessions. Payment will be in the form of Paypal. Any special payment plans will be outlined below:

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## **Termination of this Contract**

If the supervisor or supervisee does not adhere to their contractual responsibilities, this contract may be terminated by either party. Failure to pay for supervisory services will also be cause for the termination of this contract. Written notice or email of this termination will signal that the contract is no longer valid and that the contractual relationship has ended.

## **BACB Guidelines**

By signing below, both the supervisor and supervisee agree to adhere to the BACB guidelines for responsible conduct for behavior analysts and the BACB disciplinary and ethics standards.

*I have read the above and agree to the provisions set forth in this contract.*

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Supervisor's Signature

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Date

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Supervisee's Signature

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Date